MINUTES OF A MEETING OF THE CLIMATE EMERGENCY SUB-COMMITTEE HELD IN THE ELSIE KIMBER ROOM, NEWBURY TOWN COUNCIL, MARKET PLACE, NEWBURY ON WEDNESDAY 7TH OCTOBER 2026 AT 7.30PM

PRESENT

Councillors Sam Dibas, Dr Patrica Glover (Lay Member), David Harman (Chair) and Roger Hunneman

IN ATTENDANCE

Toby Miles-Mallowan, CEO

1. APOLOGIES

Apologies **received** from Nikki Coome (Lay Member), Cllrs Steve Masters, Sarah Slack and Martha Vickers

2. DECLARATIONS OF INTEREST

No Declarations of interest were received.

3. MINUTES (Appendix 1)

PROPOSED: Cllr Roger Hunneman
SECONDED: Cllr Pat Glover (Lay)
RESOLVED: The meeting minutes of the Climate Emergency Sub Committee of 07th January 2026 were **approved** and signed by the chair.

4. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC

No questions were **received**.

5. MEMBERS' QUESTIONS AND PETITIONS

No questions were **received.**

6. CLIMATE EMERGENCY GRANTS (Appendix 2)

Members **received** a report on the grants awarded.
Proposed: Cllr Roger Hunneman
Seconded: Cllr Sam Dibas
Resolved to adopt the recommendations within the report (listed below)

- Note the £16,499.75 recorded in the supplied schedule and the activities supported.
- Request reconciliation of the tennis payment date and accounting year, the Newbury Friends of the Earth award amount, and inconsistent project references.
- Note the absence of systematic impact reporting and follow-up.
- Note the Grant Sub-Committee's work on proportionate reporting within the grant-giving policy.
- Support a proportionate exercise to obtain outstanding completion and outcome information from previous recipients where practicable.

Signed …… Dated……..

(Chair)

DRAFT

7. CARBON FOOTPRINT REDUCTION UPDATE (Appendix 3)

Members **received** a report from the CEO and **noted** the contents.

Noted that NTC would use the Local Partnerships and Local Government Association Greenhouse Gas Accounting Tool.

That NTC would complete a base line audit with this tool.

8. REVIEW CLIMATE EMERGENCY GRANT CRITERIA (Appendix 4)

Proposed: Cllr David Harman

Seconded: Cllr Sam Dibas

Resolved to adopt the recommendations, noted below:

- **Agree** in principle to broaden the scheme to Climate and Nature Grants, retaining a defined environmental purpose.
- Ask officers to prepare one revised policy and application form using section 7, including project categories, financial limits, decision powers and current committee terminology.
- Refer reporting bands and common conditions to the Grants Sub-Committee for alignment with its wider policy review.
- Confirm the budget governance route, refer amendments to Policy and Resources Committee.
- Apply new conditions prospectively after approval.
- Publish accessible guidance and examples, offer brief pre-application advice, and review take-up, outcomes and administration after 12 months.

9. FORWARD WORK PROGRAMME

The forward work programme was **noted** by the committee

10. NEXT MEETING DATE

Members **noted** the next meeting date as Wednesday 6th January 2027 at 7:30 pm.

THERE BEING NO OTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 20:20HRS

DRAFT

Signed …… Dated……..

(Chair)